



## March 16, 2015 Board of Directors Meeting Agenda

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### 1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

### 2. Approval of Minutes

Approval of the March 2, 2015 Regular Board Meeting Minutes, the March 2, 2015 Building and Property Meeting Minutes and the March 2, 2015 Committee of the Whole Meeting Minutes.

### 3. Recognition of Students of the Quarter

#### Agriculture Department

Grade 9 Morgan Bear  
Grade 10 Courtney Matthews  
Grade 11 Tiffany Lehman  
Grade 12 Jacob Paris

#### Business Department

Grade 9 Alyssa Roberts  
Grade 10 Alec Kessler  
Grade 11 Alexandra Yeakel  
Grade 12 Tiffany Griffie

#### English Department

Grade 9 Andrew Kulp  
Grade 10 Cierra DeWalt  
Grade 11 Meg Ronan  
Grade 12 Elizabeth Witmer

#### Music Department

Grade 9 Brandon Mooney  
Grade 10 Todd Searer  
Grade 11 Phillip Barrick  
Grade 12 Jayden Adamski

#### PE/Health Department

Grade 9 William Paulus  
Grade 10 Lauren Gipe  
Grade 11 Amber Showaker  
Grade 12 Kylie Harkins

#### Science Department

Grade 9 Anna Nippert  
Grade 10 Emily Baker  
Grade 11 Joshua Line  
Grade 12 Zachary Moul

### 3.1 Student/Staff Recognition and Board Reports - Daulton Hershey/Samuel Tigyer

#### 4. Financial Reports

##### 4.1 Payment of Bills

General Fund	\$ 1,224,384.38
Capital Projects	\$ 13,046.43
Cafeteria Fund	\$ 1,358.80
Student Activities	<u>\$ 22,495.40</u>
<b>Total</b>	<b>\$ 1,261,285.01</b>

Motion to approve payment of bills as presented.

##### 4.2 Treasurer's Fund Report

General Fund	\$17,301,837.08
Capital Projects	\$ 5,826,476.34
Cafeteria Fund	\$ 292,555.64
Student Activities	<u>\$ 210,936.77</u>
<b>Total</b>	<b>\$23,631,805.83</b>

Motion to accept the Treasurer's report and budget transfers as presented.

##### 4.3 YTD General Fund Report and YTD Taxes

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year.

The YTD Tax Report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-to-Date General Fund and Tax Reports as submitted.

#### 5. Reading of Correspondence

#### 6. Recognition of Visitors

#### 7. Public Comment Period

#### 8. Structured Public Comment Period

#### 9. Old Business

#### 10. New Business

#### 11. Personnel Items – Action Items

## Personnel Items – Action Items

### 11.1 Resignation/Retirement - Deb Peduzzi

Mrs. Deb Peduzzi has submitted her resignation as Administrative Assistant for the Business Office/Taxes for the purpose of retirement, effective December 31, 2015.

The administration recommends that the Board of School Directors approve Mrs. Peduzzi's resignation as Administrative Assistant for the Business Office/Taxes for the purpose of retirement, effective December 31, 2015.

### 11.2 Resignation/Retirement – Vickie Wallick

Mrs. Vickie Wallick has submitted her resignation as Special Needs Secretary for the purpose of retirement, effective June 5, 2015.

The administration recommends that the Board of School Directors approve Mrs. Wallick's resignation as Special Needs Secretary for the purpose of retirement, effective June 5, 2015.

### 11.3 Child-Rearing Leave of Absence - Rachel Thompson

Mrs. Rachel Thompson, Elementary Music Teacher is requesting child-rearing leave of absence for the 2015-2016 school year. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mrs. Thompson's requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement for the 2015-2016 school year.

### 11.4 High School Musical Vocal Director Recommendation

The administration would like to recommend the individual listed as High School Musical Vocal Director for the 2014-2015 school year.

**Laura Baum**

The administration recommends that the Board of School Directors approve the individual listed to serve as High School Musical Vocal Director for the 2014-2015 school year.

### 11.5 Coaching Appointments

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as Assistant Cross Country Coach and Junior High Cheer Coach.

**Julie Walter                      Assistant Cross Country Coach**  
**Bobbi Raudabaugh          Junior High Cheer Coach**

The administration recommends that the Board of School Directors approve the appointments of the above listed coaches as presented.

**Personnel Items – Action Items**

**11.6 Approval of Additional Bus Driver**

**Richard Bear**

The administration recommends that the Board of School Directors acknowledge the addition to the bus driver list for the 2014-2015 school year.

**12. Business Items – Other Actions**

**12.1 Credit Pay**

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

<b>Judy Breneman</b>	<b>\$ 1,350.00</b>
<b>Angela Heishman</b>	<b>\$ 2,700.00</b>
<b>Brandie Shatto</b>	<b><u>\$ 1,650.00</u></b>
<b>Total</b>	<b>\$ 5,700.00</b>

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, the Act 93 Agreement and the Big Spring School District.

**12.2 Proposed Updated Job Description**

The administration has developed and updated the job description listed. A copy of the job description has been included with the agenda.

**Elementary Grade Level Coordinator**

The administration recommends that the Board of School Directors approve the job description listed.

**12.3 CAIU 2015-2016 General Operating Budget**

A summary of the Capital Area Intermediate Unit General Operating Budget for the 2015-2016 school year is included in the agenda. A copy of the proposed budget was provided to the members of the Board of School Directors at the March 2, 2015 Board meeting.

The administration recommends that the Board of School Directors approve the Capital Area Intermediate Unit's 2015-2016 General Operating Budget as presented.

**12.4 Case P of 2014-2015**

The parents of the student in Case P of the 2014-2015 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case P of the 2014-2015 school year for a period of forty-five (45) days, reduced to thirty (30) days, predicated upon completion of the Student Assistance Team process. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason without direct approval from the high school principal.

**Business Items – Other Actions**

**12.5 Approval of Contractor Payment Applications**

The District received the following payment application for ongoing projects. Included are 3 invoices from CenterPoint for the preparation of construction documents for the bid. The Honeywell payment includes the remaining balance from COs 1 & 2 along with the initial payment of CO 3.

<b>Project</b>	<b>Contractor</b>	<b>This Payment</b>	<b>Balance</b>
Oak Flat PC	Honeywell	\$ 436,274.00	\$ 397,636.00
OF Pave Eng	CenterPoint	\$ 9,170.00	\$ 14,530.00

The administration recommends the Board of School Directors approve payment from the capital project fund of \$436,274 to Honeywell International, Inc. and \$9,170 to CenterPoint Engineering, Inc.

**13. New Business - Information Item**

**14. Future Board Agenda Items**

**15. Board Reports**

15.1 District Improvement Committee - Mr. Norris/Mr. McCrea

15.2 Athletic Committee - Mr. Swanson

15.3 Vocational-Technical School - Mr. Wolf/Mr. Piper

15.4 Buildings and Property Committee - Mr. Barrick

15.5 Finance Committee - Mr. Gutshall, Mr. Piper, Mr. Swanson and Mr. Blasco

15.6 South Central Trust

15.7 Capital Area Intermediate Unit

15.8 Tax Collection Committee

15.9 Superintendent's Report

**16. Meeting Closing**

16.1 Business from the Floor

16.2 Public Comment Regarding Future Board Agenda Items

16.3 Adjournment

Meeting adjourned at \_\_\_\_\_ PM, **March 16, 2015.**

Next scheduled meeting is: **April 7, 2015**